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**Fall Semester 2022  
APPLICATION GUIDE  
FOR INTERNATIONAL STUDENTS  
(Undergraduate/Korean Programs)**

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SEOUL CAMPUS

2021. 11.

*\* This guide is for reference only.  
(The Korean version precedes the English version)*



**연세대학교**  
YONSEI UNIVERSITY

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## ■ Notice for Admissions 2022 ■

- The evaluation schedule mentioned in this guideline is subject to change in response to COVID-19.
- The evaluation method and process mentioned in this guideline are subject to change in response to COVID-19.
- If there are any changes, we will announce through the Yonsei University International Admissions Team website. Please visit the website frequently to get updated with the latest information and changes.



Please check the following information in regards to the Global Basic Education Division(GBED).

## ■ Global Basic Education Division (GBED)

All international students who have been admitted to the university should complete Korean language and basic education courses at GBED during their first year. GBED provides international students with intensive Korean language education so that they can improve language skills for academic performances, adjust to college life, and successfully complete their studies at Yonsei University.

### 1. Division by Grades

Grade	Freshman (1st year)	Sophomore – Senior (2 <sup>nd</sup> – 4 <sup>th</sup> year)
Division	Global Basic Education Division, Global Leaders College	Majors and Departments (Liberal Arts, Business and Economics, Business, Engineering, etc.)
Location	International Campus – Songdo	Main Campus – Sinchon

### 2. GBED Curriculum

#### 1) GLC (Global Leaders College) General Education

- The following courses will be exclusively offered to international students : Understanding of Number in Daily Life, Guide to Politics, Landmarks of Korean Culture, Digital Art and Culture, Understanding Global Industry, Materials and Civilization, GLC Mathematics, Technology Society and Leadership, Understanding Food and Food Science, etc.

#### 2) GLC Korean Language Education

- GBED curriculum provides different levels of Korean language classes to help international students achieve an academic level of Korean language in accordance with each student's Korean skills, which are measured by GLC's Korean Language Proficiency Test or TOPIK.

Korean Language Proficiency	Curriculum
Beginner	Complete 3 GLC Basic Korean Language Courses
Intermediate	Complete 4 GLC Intermediate Korean Language Courses
Advanced	GLC Liberal Arts and Major Courses

#### 3) GLC English Language Education

- GBED provides different levels of English language courses that are taught by native-speaking professors in order to support students become global leaders.

#### 4) Absolute Evaluation System

To alleviate the academic burden for all courses in Global Leaders College the absolute evaluation method is used to evaluate students. Also, all the courses in GLC are provided exclusively for GLC students, to relieve the stress of having to compete with Korean students.

### 3. Benefits of Global Basic Education Division

#### 1) Premium Courses Exclusive for International Students

This premium curriculum includes various courses helping Korean language learning in order to improve students' academic performance and to increase their adaptation and satisfaction of the campus life, helping them prepare appropriately for studying in their original major field.

#### 2) Korean Writing Assistance and Academic Support Center for International Students

Academic writing programs are available for international students to help them study more effectively whilst offering them the necessary assistance for academic assignments such as reports. Plus, international students can get advice regarding their courses and professional academic guidance from academic advisors. They can also receive administrative services, as well as counseling, regarding the curriculum of the college they will enter into as a sophomore.

#### 3) Extracurricular Activity Programs

International students will have the opportunity to gain diverse experiences and chances to learn more about Korea through special programs designed exclusively for them. e.g. Korean Culture Experiences.

#### 4) One-stop Services, Airport Pick Up Services

To facilitate international students in adapting to college life, we provide international students who enter Yonsei University the necessary guidance and services from day one. We pick them up at the airport and show them how to move-in to the dormitory, register for classes, etc.

### 4. Remarks

#### 1) Students will belong to GBED for one full year starting from matriculation.

※ Note: The students of Physical Education major and Sport Industry Studies under College of Educational Sciences will only belong to GBED for one semester, not a full year.

#### 2) Tuition Fee: 6,140,000 KRW(per semester)

Tuition fees from 2nd year differ based on each major/department.

※ Freshmen students from College of Music, Pre-Medicine, Pre-Dentistry, Pharmacy and Nursing are not assigned to GBED.

- Global Leaders College -



## 1. Admissions Schedule

Classification	Category (Admission Unit)	Date and Time	Location	Note
Online Application	International Student Admission (General Units)	2022. 3. 2.(Wed) ~ 4. 15.(Fri) 17:00	Yonsei International Undergraduate Admissions Team Website ( <a href="http://iadmission.yonsei.ac.kr">http://iadmission.yonsei.ac.kr</a> )	The application can be only submitted online.
	International Student Admission (Global Leadership Division)	2022. 3. 2.(Wed) ~ 4. 29.(Fri) 17:00		
Application Documents Submission (Registered Mail/ Overseas Express)	International Student Admission (General Units)	Delivered by 2022. 4. 22.(Fri)	우) 03722 서울특별시 서대문구 연세로 50 연세대학교 국제처 국제입학팀 외국인 입학전형 담당자 앞 International Undergraduate Admissions, Yonsei University 50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea	After completing the online application, applicants should print it out and submit it with other documents through registered mail.
	International Student Admission (Global Leadership Division)	Delivered by 2022. 5. 6.(Fri)		
Application Results	International Student Admission (General Units)	2022. 4. 22.(Fri) ~ 7. 8.(Fri)	<u>Applicant's e-mail</u>	Applicants must check the result directly.
	International Student Admission (Global Leadership Division)			
Tuition fee Payment	All Admission Units	2022. 7.	Information regarding payment period and method will be notified to accepted students	Transfer to individually assigned deposit-only virtual bank account (Internet banking, account transfer, phone banking, etc).

※ For Fall 2022, all accepted students(excluding students of the majors mentioned below) are to spend their first and second semesters(freshman year) at the International Campus in Incheon for the Residential College Program.

- Students who are admitted to the College of Music spend their whole 4 year education at the Seoul Sinchon Campus.
- Students who are admitted to the Department of Sport Industry Studies and Physical Education only spend their first semester of their freshman year at the International Campus for the Residential College Program.

※ All information mentioned in this guideline, such as screening schedule, locations, interviews, and evaluation methods is subject to change in response to COVID-19.

If there are any changes, we will announce through the International Undergraduate Admissions Team Website.

## 2. Admission Units

Track	College	Major/Department	Quota
International Student Admission	College of Liberal Arts	*Korean Language & Literature	a few numbers for each major
		*Chinese Language & Literature	
		*English Language & Literature	
		*German Language & Literature	
		*French Language & Literature	
		*Russian Language & Literature	
		*History	
		*Philosophy	
		*Library & Information Science	
		*Psychology	
	College of Business and Commerce	Economics	
		Applied Statistics	
	College of Business	Business Administration	
	College of Sciences	*Mathematics	
		*Physics	
		*Chemistry	
		*Earth System Sciences	
		Astronomy	
		Atmospheric Sciences	
	College of Engineering	Chemical & Biomolecular Engineering	
		Electrical & Electronic Engineering	
		Architectural Engineering	
		Urban Planning & Engineering	
		Civil & Environmental Engineering	
		Mechanical Engineering	
		Materials Science and Engineering	
		Industrial Engineering	
	College of Computing	*Computer Science	
		Department of Artificial Intelligence	
	College of Life Science and Biotechnology	*Systems Biology	
		*Biochemistry	
		Biotechnology	
College of Theology	*Theology		
College of Social Sciences	Political Science & International Studies		
	Public Administration		
	Social Welfare		
	*Sociology		
	Cultural Anthropology		
	Communication		
College of Human Ecology	*Clothing & Textiles		
	*Food & Nutrition		
	House & Interior Design		
	*Child & Family Studies		
	Human Environment & Design		
International Student Admission(GLD)	Global Leaders College	Global Leadership Division	



■ Notes

1) Application for departments under Underwood International College will be processed SEPARATELY by the Office of Underwood International College.

[Please refer to the UIC webpage for more information(<https://uic.yonsei.ac.kr>)]

2) The majors/departments above are undergraduate courses conducted in Korean language, and some majors/departments may include courses taught in English.

3) Majors marked with an asterisk(\*) offer pre-service teacher preparation programs.

4) Architectural Engineering major is divided into Architecture [5-year program] and Architectural Engineering [4-year program].

5) Current Accreditation by College and Department:

- College of Business: Department of Business Administration has been certified with KABEA(Korean Association of Business Education Accreditation), AACSB(Association to Advance Collegiate Schools of Business International) and EQUIS(the European Quality Improvement System).

6) Yonsei University hold full rights not to admit any applicants who do not meet the requirements.



## ■ Eligibility for Application

Applicants and both of their parents must hold a non-Korean nationality. Also, applicants must graduate high school or must be expected to graduate by August 2022.

### ■ Important Notes on Eligibility for Application

- Citizenship status is determined at the time of application submission.
- **If the applicant or any one of the applicant's parents has a dual citizenship, one being Korean, the student is not eligible for this track.**
- Korea-born adoptees of foreign nationality are considered as foreign nationals only if they acquired the foreign nationality before entering elementary school(Grade 1).
- **Only applicants and both parents, who have acquired foreign citizenship before the applicant starts high school education(Grade 10) or the equivalent, are eligible for this track.**
- A Taiwanese applicant with one parent of Taiwanese citizenship is considered eligible as an international student.
- Total years of education will be counted based on the Korean educational system.  
[Overseas education years will be counted as follows: From Grade 1 to 6 to be elementary school, from Grade 7 to 9 to be middle school, from Grade 10 to 12 to be high school]
- In principle, for applicants whose country's formal education system(elementary to high school) is less than twelve years, only applicants who completed the full school years that are approved by the Korean Ministry of Education as equivalent to Korean high school will be considered as qualified high school graduates. However, in general, the qualification as a legitimate high school graduate will be judged by taking into account each country's educational system based on the Korean formal educational system.
- **GED, home schooling, cyber schooling, or other equivalent certificates are not considered as a high school diploma, thus does not satisfy the minimum criteria for eligibility.**



# IV

## Application Procedure

### ■ Application Procedure

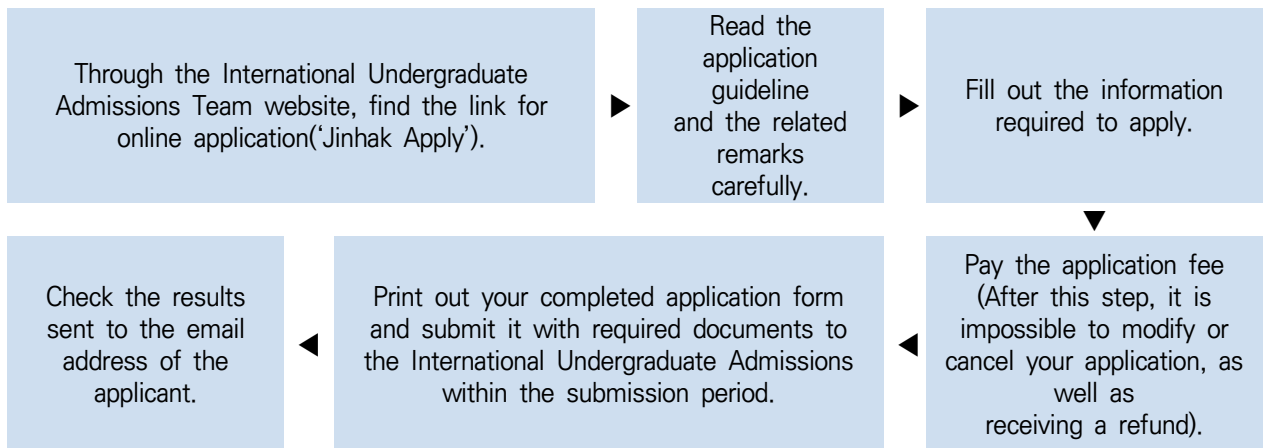
A. Applicants can apply for **one major/department** among admission units.

※ Applicants can apply for both ‘International Student Admission’ and ‘International Student Admission(GLD)’ tracks, yet can only apply for one major/department for each track.

※ Applicants applying for both tracks must submit required documents for each track (major/department).

B. Application Procedure

1) Application Procedure



2) Application Fee

Track	Admission Units	Application fee
International Student Admission	All departments except Music and Sports	150,000 KRW
International Student Admission(GLD)	Global Leadership Division	150,000 KRW

※ **Once the online application and payment is completed, the application cannot be cancelled and the application fee is not refundable.**

※ However, in the event of natural disasters, mistakes by the institution during the admission procedure, or any cases whereby The University Admissions Committee can conclude that continuing the admission procedure is impossible due to uncontrollable reasons for which applicants are not responsible, partial or full refunds(except for the service charge for admission agent) may be available.

C. The application will be proceeded online. After completing the application, the applicant must print and submit it along with all the required documents for the admission process.



## 1. Required Documents

Item		Details
Completed Application Form		Print out the completed application form which has been submitted online. ( <a href="http://iadmission.yonsei.ac.kr">http://iadmission.yonsei.ac.kr</a> )
Personal Statement		Official form can be downloaded from Yonsei International Undergraduate Admissions website. ( <a href="http://iadmission.yonsei.ac.kr">http://iadmission.yonsei.ac.kr</a> )
Recommendation Letter (in Korean or English)		Official form can be downloaded from Yonsei International Undergraduate Admissions website. ( <a href="http://iadmission.yonsei.ac.kr">http://iadmission.yonsei.ac.kr</a> )
High School Diploma or Certificate of (Expected) Graduation	Graduates from high schools in China	Apostille or Consulate Authentication And Secondary Education Qualification Certificate(in English) <ul style="list-style-type: none"> <li>- Submit the original certificate [会考成绩表的认证] issued by the Chinese Ministry of Education :「中国高等教育学生信息网」(in English) Website for issue: <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a> (check page 17)</li> <li>- If it is impossible to submit the original certificate [会考成绩表的认证] issued by the chinese Ministry of Education, submit a certificate of graduation issued by the relevant school(which must be verified by the office of City Education and the Korean consulate) or a certificate of graduation issued by the office of City Education(which must be verified by Korean consulate).</li> </ul> <p><b>*Applicants expected to graduate: submit Verification Report of China Secondary Education Qualification Certificate after acceptance</b></p>
	Others	Apostille or Consulate Authentication is required <ul style="list-style-type: none"> <li>- Documents written in languages other than Korean or English must have a notarized translation and then be authenticated with Apostille or Consulate Authentication.</li> <li>- High school certificates of (Expected) Graduation issued in Korea need no authentication.</li> </ul>
Official Transcripts of All Attended High School (G10 – G12)		Apostille or Consulate Authentication is required <ul style="list-style-type: none"> <li>- Documents written in languages other than Korean or English must have a notarized translation and then be authenticated with Apostille or Consulate Authentication.</li> <li>- Official yearly High School Records with grades can replace the yearly transcripts. (Documents in languages other than Korean or English must have a notarized translation and then be authenticated with Apostille or Consulate Authentication.)</li> </ul>
高等学校招生考试(会考) Transcript *Only for those graduating from high school in China		Chinese Department of Education Certificate of Education <ul style="list-style-type: none"> <li>- Submit the original certificate [高考成绩表的认证] issued by the Chinese Ministry of Education :「中国高等教育学生信息网」(in English) Website for issue: <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a> (check page 17)</li> </ul>
Certificate of Registration for Elementary, Middle and High School		Apostille or Consulate Authentication is required <p>* Only for students who have attended two schools or more from different education systems, with one being less than 12 years of schooling.</p>
Certificate proving Korean Language proficiency *optional		Applicants are recommended to submit a TOPIK score or any other certificates of Korean language proficiency. Likewise, certificate of completion from Korean language institutes like Yonsei's KLI(either Sinchon or International campus) or other universities in Korea are also accepted.
Documents verifying foreign nationality of applicant and his/her parents		Copies of applicant's and his/her parents' passports. Copies of identification cards of native country(with authentication), or Documents of Alien Registration issued by Korean Immigration Office are also acceptable
Legal documents indicating the	Non-Chinese Nationalities	Birth Certificate Other legal documentation indicating the relationship between the applicant and their parents may be accepted. e.g. Family Register(호적등본), Family Relationship Certificate(가족관계증명서)

Item		Details
relationship between the applicant and his/her parents	Chinese Nationalities	Notarized Kinship of applicant and his/her parents(in English) / 亲属关系证明 公证本(英文本), Notarized House Hold Register(in English / 居民户口簿 公证本英文本)
	Supplementary Documents *Conditional	- Taiwanese applicant one of whose parents hold a Taiwanese citizenship is required to submit legal documentations indicating his/her relationship with the family (Family Relation Certificate) from the Korean citizen parent side.
Mandatory documents for foreigners with Korean ethnicity		Legal documentations verifying the renunciation ( <b>with the date</b> ) of the applicant's and both his/her parents' Korean citizenships such as a <b>Certificate of Citizenship, Naturalization;</b> and <b>Certificate of Family Relationship</b> that shows renunciation of Korean citizenship by the Korean government, <b>국적상실사실 확인증명</b> issued by Korean Consul, or <b>국적이탈사실 확인증명</b> issued by Ministry of Justice, and notarized copy of <b>Alien Registration Card issued after the year 2011.</b> <b>국적상실(이탈)사실신고 접수증 및 신고서' is not acceptable.</b> Certificate of Family Relationship(가족관계증명서) can be issued at any "Community Service Center".
Academic History Record Sheet *Form given from Yonsei Uni.		List all the schools attended since elementary through high school.
Letter of Consent and Letter of Request		One Letter of Consent and one Letter of Request for each of the schools attended Official Form can be downloaded from the Yonsei International Undergraduate Admissions website ( <a href="http://iadmission.yonsei.ac.kr">http://iadmission.yonsei.ac.kr</a> ).
Bank certificate of deposit balance		Bank certificate of deposit balance under the applicant's name. - Balance must be <b>above 25,000 USD</b> - If it is not possible to submit the bank certificate under the applicant's name, a certificate of the applicant's parents can be accepted. - The document must be in either Korean or English. If not, please attach notarized Korean(or English) translation.
Supplementary Documents		Middle school transcripts, awards, reports of standardized test scores, proof of foreign language proficiency, certificates/licenses, school profile etc.

※ All the Official Forms can be downloaded from Yonsei University International Undergraduate Admissions website. (<http://iadmission.yonsei.ac.kr>)

## 2. Instructions on document submission

- A. Accepted students who are expected to graduate at the time of application **MUST** supplementarily submit their School Diploma and Official Transcripts of All Attended High School with an Apostille/Consulate Authentication to the Office of International Undergraduate Admissions by **July 29, 2022 (Fri)**. (Room S308, Baekyang Hall)
- B. All documents must have your **application number written on the upper right corner** of the documents.
- C. All submitted documents must be ORIGINAL. However, in case of unavoidable circumstances, photocopies that are compared to the original and notarized may also be accepted.
- D. If the name or date of birth on the submitted documents do not match with the student's official identifications, the student must submit supplementary documentation in order to have the submitted documents verified.
- E. Documents that are not written in either Korean or English must be enclosed with notarized translations into Korean or English.

F. Students who have studied in middle/high schools in Korea must submit the certificate of registration and the official School Records with grades.

G. The Personal Statement must be written in either Korean or English.

H. Family Relationship Verification document examples by country:

**Philippines:** Family Census; **Indonesia:** Family relation verification(KARTU KELUARGA); **Bangladeshi:** Jeommeo Kakus or Jeommeo Sidetiket; **Vietnam:** So ho Khau or Giay Khai ainh; **Mongolia:** Kinship relation certificate; **Pakistan:** Family Certificate, **Sri Lanka:** Pauler certificate; **Myanmar:** Yingtaususayen; **Nepal:** Jeonmadalda; **Kyrgyzstan · Kazakhstan · Uzbekistan · Ukraine · Thailand:** Birth certificate

I. For tests like TOEFL, SAT, AP, ACT, IELTS, etc. applicants should submit it to Yonsei University International Admissions using the score reporting option. Also, the applicant's English name and test date must be notified to the admissions office so that it can be reflected in the evaluation data. It is the applicant's full responsibility to report the score to the university beforehand, otherwise the grade of such report will not be reflected in the evaluation data.

(ETS/COLLEGE BOARD Yonsei University institution number: 9893, ACT Yonsei University institution number: 7879)

J. In addition to the documents listed in the application guidelines, the International Admissions may request additional documents to applicants to confirm the facts regarding the applicant's eligibility.

**※ ALL submitted documents will NOT be returned to the applicants.**

VI

Information on Each Admission Track

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VI\_1. International Student Admission

VI\_2. International Student Admission(GLD)

**VI\_1 International Student Admission**

**1. Admission Units**

College	Major/Department	Quota
College of Liberal Arts	*Korean Language & Literature	a few numbers for each major
	*Chinese Language & Literature	
	*English Language & Literature	
	*German Language & Literature	
	*French Language & Literature	
	*Russian Language & Literature	
	*History	
	*Philosophy	
	*Library & Information Science	
	*Psychology	
College of Business and Commerce	Economics Applied Statistics	a few numbers for each major
College of Business	Business Administration	
College of Sciences	*Mathematics	a few numbers for each major
	*Physics	
	*Chemistry	
	*Earth System Sciences	
	Astronomy	
College of Engineering	Chemical & Biomolecular Engineering	a few numbers for each major
	Electrical & Electronic Engineering	
	Architectural Engineering	
	Urban Planning & Engineering	
	Civil & Environmental Engineering	
	Mechanical Engineering	
	Materials Science and Engineering	
	Industrial Engineering	
College of Computing	*Computer Science Department of Artificial Intelligence	a few numbers for each major

※ Majors marked with an asterisk(\*) offer pre-service teacher preparation programs.

College	Major/Department	Quota	
College of Life Science and Biotechnology	*Systems Biology	a few numbers for each major	
	*Biochemistry		
	Biotechnology		
College of Theology	*Theology		
College of Social Sciences	Political Science & International Studies		a few numbers for each major
	Public Administration		
	Social Welfare		
	*Sociology		
	Cultural Anthropology		
College of Human Ecology	Communication		a few numbers for each major
	*Clothing & Textiles		
	*Food & Nutrition		
	House & Interior Design		
	*Child & Family Studies		
	Human Environment & Design		

※ Majors marked with an asterisk(\*) offer pre-service teacher preparation programs.

**2. Eligibility**

Applicants and both of their parents must hold a non-Korean nationality. Also, applicants must graduate high school or must be expected to graduate by August 2022 – Refer to page 7



### 3. Evaluation Criteria

Yonsei University makes a comprehensive evaluation of each applicant based on their academic /non-academic achievements and potential. High school transcripts, personal statement, scores of standardized tests(e.g. 高考; ACT; AP; AST(Advanced Subject Test in Taiwan); ATAR; ENEM; GSAT(General Scholaristic Aptitude Test); GCE-A Level; HKDSE, IB, NCEA, SAT; STPM; UEC; etc.), letter of recommendation, awards, certificates/licenses, scores of language proficiency tests, and high school profile are representative elements used for the evaluation of the applicant's qualifications.

#### A. General Admission Units

Process	Document Evaluation	Factors
Evaluation based on the total score	100%	<ul style="list-style-type: none"> <li>Comprehensive evaluation based on the submitted documents, considering academic ability, aptitude for the major, personal attributes, potential, etc.</li> </ul>

## VI\_2 International Student Admission(GLD)

### 1. Admission Units

College	Major/Department	Quota
Global Leaders College	Global Leadership Division	A few

### 2. Eligibility

Applicants and both of their parents must hold a non-Korean nationality. Also applicants must graduate high school or must be expected to graduate by August 2022 – Refer to page 7

### 3. Evaluation Criteria

Yonsei University makes a comprehensive evaluation of each applicant based on their academic /non-academic achievements and potential. High school transcripts, personal statement, scores of standardized tests(e.g. 高考; ACT; AP; AST(Advanced Subject Test in Taiwan); ATAR; ENEM; GSAT(General Scholaristic Aptitude Test); GCE-A Level; HKDSE, IB, NCEA, SAT; STPM; UEC; etc.), letter of recommendation, awards, certificates/licenses, scores of language proficiency tests, and high school profile are representative elements used for the evaluation of the applicant's qualifications.

Process	Document Evaluation	Factors
Evaluation based on the total score	100%	<ul style="list-style-type: none"> <li>Comprehensive evaluation based on the submitted documents, considering academic ability, aptitude for the major, personal attributes, potential, etc.</li> </ul>



VII\_1. Information on Apostille/Consulate Authentications

VII\_2. Points of Caution

VII\_3. Tuition Payment and Korean Language Program

VII\_4. Changes in Admissions 2023

## VII\_1 Information on Apostille/Consulate Authentications

### 1. Submission of documents for academic credential verification for overseas high school graduates

For all documents regarding their high school (expected) graduation and transcripts, applicants must get the authentication by one of the following options below, and submit them to the **Office of International Undergraduate Admissions(Baekyang Hall #S308)** by the designated date.

- A. Documents Obtaining Apostille stamps in case the student has attended or graduated from school(s) in a country that is a member to the Hague Convention;
- B. Documents Obtaining certifications from the Korean embassy or consular office in the country where student's school is located;
- C. China Qualifications Verification of China Academic Degrees and Graduate Education Development Center when the student has attended or graduated from school(s) in People's Republic of China. [<http://www.chsi.com.cn/xlrz/index.jsp>](this option is only applied for Chinese high school graduates)

#### [Certification Institute Information]

- Certification Institute: 中国高等教育学生信息网
- Home page: <http://www.chsi.com.cn>
- Address: 北京市海淀区北三环西路甲18号大钟寺中坤国际广场E座10006室(Zip code : 100098)
- Email: [kefu@chsi.com.cn](mailto:kefu@chsi.com.cn), Tel: +86-10-82199588
- Certification Agency in Korea: Confucius Institute in Seoul
- Home page: <http://www.kongzi.co.kr/> → Chinese Education Certificate Center
- ※ Tel: +82-2-554-2688, E-mail: [cis88@cis.or.kr](mailto:cis88@cis.or.kr)

### 2. Reference for the Apostille Convention

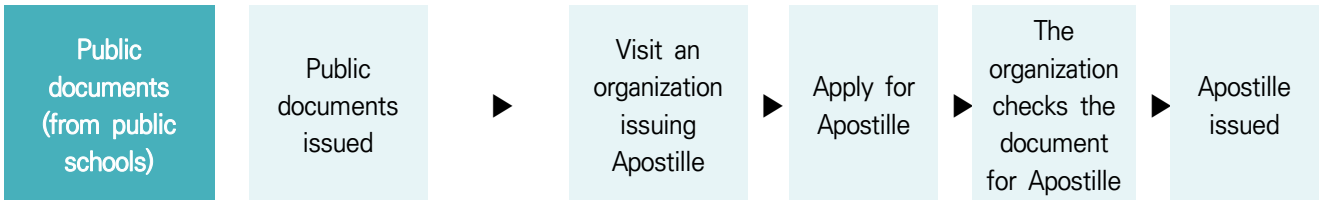
#### A. The Apostille Convention

- 1) Refers to the Convention Abolishing the Requirement of Legalization for Foreign Public Documents effectuated in the Republic of Korea on July 14, 2007.
- 2) Facilitates the circulation of public documents between the states who are party to the Convention by abolishing the process of certifying documents twice by the foreign ministry of the country where the document was issued and by the foreign ministry of the country where the document will be used.
- 3) Legally validates documents issued in the signatory countries as to be certified by the foreign ministry of the country when the documents receive Apostille.
- 4) Supplementary documents attached when applying for a visa issuance certificate can either have existing consulate authentications or Apostille.(Border Control Division-8354, '07.8.13)

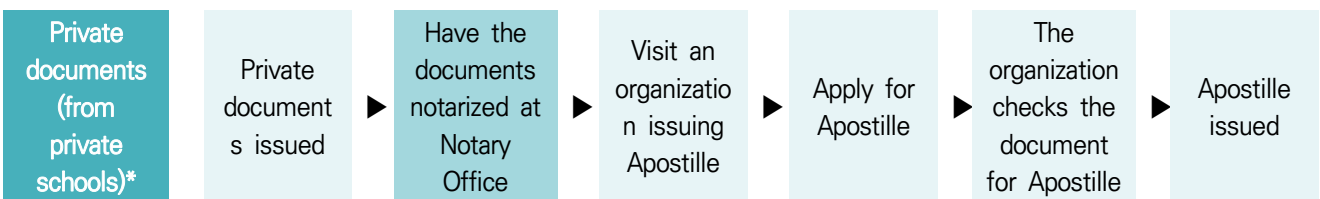
B. For more and updated information on Apostille, please refer to Apostille Section at Hague Conference on Private International Law Website(www.hcch.net)

### 3. Process of obtaining Apostille

A. Public documents(from public schools)



B. Private documents(from private schools)\*



\* The definition of private documents can differ from each countries according to its own Notary Act and Attorney-at-Law Act. In general, Apostille will be issued when documents notarized in the country are submitted.

### 4. Members to the Apostille Convention (As of July 3, 2021)

Classification	Nations(Region)
<b>Asia, Oceania</b>	Australia, China(Macau, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, Philippines
<b>Europe</b>	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
<b>North America</b>	United States of America
<b>Latin America and the Caribbean</b>	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua, Bahamas, Barbados, Belize, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
<b>Africa</b>	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles
<b>Middle East</b>	Oman, Israel, Bahrain, Morocco, Tunisia

※ Updated member list: <https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>

## VII\_2 Points of Caution

### 1. Application and Enrollment

- A. Evaluations are made continuously and comprehensively by checking applicants academic backgrounds, submitted certificates/licenses in addition to basic screening. Thus, please note that information on the progress of screening process will not be released. However, individual contact can be made during the process in case additional documents need to be submitted.
- B. It is the applicant's full responsibility to submit all documents, thus he/she is fully responsible for any disadvantages caused by not submitting the required of documents.
- C. Since the admission often uses text messages and email to communicate with applicants, make sure to enter your mobile phone number and email address correctly, as well as any other phone number to help the admission team to quickly contact the applicant or guardian during the admission process.
- D. If a successful applicant does not pay the tuition fee by the due date after acceptance, admission will be automatically withdrawn.**
- E. Restriction on dual enrollment**  
Students who receive more than one acceptance from several universities must enroll at only one university. In case of dual enrollment, all acceptances from the universities that the student enrolled in will be cancelled.
- F. According to Yonsei University rules, students cannot engage on a dual enrollment with another university. Thus, before the semester start date(September 1, 2022), the applicant needs to make sure that he/she is not enrolled to other universities, otherwise the admission/enrollment to Yonsei University will be automatically cancelled.

### 2. General notes on Admissions

- A. If students do not comply with University's prescribed process and rules, or **if required documents are not completely submitted, the students will be disqualified.**
- B. The application result will be announced by the e-mail address submitted in the online application.**
- C. If a student is found to have applied through illegal means, such as submission of false or forged documents or altered representation of eligibility, the admission will be denied. Also, students who forge or falsify documents, employ substitute(s) during examinations, or do not meet the specified qualifications will not be admitted. If any of the above mentioned facts are discovered after admission is granted, the admission decision will be revoked even after the letter of acceptance has been sent out or class registration has been completed.
- D. If Yonsei University decides that applications do not meet the qualifications, applicants will not be admitted.**
- E. Details on admission decisions will not be released.
- F. All screening and decision making will be made by The University Admissions Committee. Other matters related to admissions will be processed in accordance with the rules of Yonsei University.

## VII\_3 Tuition Payment and Korean Language Program

### 1. 2022 Tuition Payment Guide

Accepted applicants must pay the full tuition fee within the designated registration period. Tuition fee for 2022 can be found on the Yonsei University website:

Yonsei University Website(<https://www.yonsei.ac.kr/>) → ‘학사지원’ in menu → ‘등록금’ → ‘등록금 명세표’

### 2. Korean Language Program according to proficiency level

A. Korean language education is provided according to the submitted results of the successful applicants' TOPIK score or the Certificate of Completion from the Korean Language Institute of Yonsei University. For better academic life, applicants are encouraged to improve their Korean language proficiency as much as possible before enrolling at Yonsei University.

Korean Language Proficiency	Curriculum
Beginner	Take 3 GLC Basic Korean Language Courses
Intermediate	Take 3 GLC Intermediate Korean Language Courses
Advanced	GLC Liberal Arts and Major Courses

- B. Newly accepted students can take Korean language course at the Yonsei Korean Language Institute (KLI) at Yonsei University before starting their academic life. If you submit proof of completion of Yonsei’s KLI, the respective course completed can be recognized as your Korean proficiency level.
- C. Please refer to the table below for the criteria of recognition of Korean language ability at the Global Basic Education Division:

**[Criteria for Recognition of Korean Proficiency at the Division of Global Basic Education]**

Category	GLC Korean Beginner	GLC Korean Intermediate	GLC Korean Advanced
TOPIK	Not acquired or Level 1	Level 2 or 3 acquired	Level 4 or higher acquired
Yonsei KLI	Level 1 or lower	Level 2 or 3 completed	Level 4 or higher completed
GLC Korean Language Proficiency Assessment	Scored level 1 or lower	Scored level 2 or 3	Scored level 4 or higher

- D. If there are no Korean language proficiency scores, accepted students can take GLC’s Korean language level evaluation during the freshman orientation period. Details, such as date and time, will be announced to successful candidates later.
- E. If applicants do not submit a Yonsei University Korean Language Institute(KLI) completion certificate or TOPIK score by the specified date they will be assigned to GLC Korean Beginner curriculum for the first semester of their freshman year. The due date will be announced after admissions decisions.

#### ※ Korean Language Test Waivers

- Admitted students can be waived from Yonsei Korean Language Proficiency test if they submit a KLI Certificate or TOPIK Score.
- Those seeking for an exemption from Korean Language Proficiency Test should check the valid dates for score/completion transcripts that will be announced later through the Newly Admitted Students Guidelines.
- ※ Certificates of completion of Korean language courses other than the Yonsei University Korean Language Institute will not be accepted for test exemption.

### 3. Offices and Contact Information

Inquiries	Department in charge	Contact
Scholarships	Office of Student Affairs and Services	02-2123-8191~2
Registration for classes	Registrar's Office	02-2123-2091~7, 2087
YIC(Songdo) dormitory	YIC Dormitory Management Team	032-749-2991~2
Teaching courses	College of Edu. Admin. Office	02-2123-3163
VISA and CoA related Issues	Office of International Affairs	02-2123-6492
Health Insurance for Int'l Students	Office of International Affairs	02-2123-3488
Exchange student program	Office of International Affairs	02-2123-8453
Korean Language Learning Courses	Korean Language Institute(KLI)	02-2123-3464
Global Leadership Division	GLC Admin. Office	02-2123-3206
Global Basic Education Division	GBED Admin. Office	032-749-3504



## VII\_4 Changes in Admission 2023

### 1. Change in Eligibility

As from 2023 academic year, a Taiwanese applicant who has one parent of Korean citizenship and another of Taiwanese citizenship is NOT eligible for the admission for international students (Both parents must be of foreign citizenship).

### 2. Procedure of International Student Admissions Divided into 3 Tracks

- International students whose both parents are foreigners
- International students whose both parents are foreigners(UIC)
- International students whose both parents are foreigners(GLC)

1. Personal Statement
2. Letter of Recommendation
3. Academic History Record Sheet
4. Letter of Consent(학력조회 동의서)
5. Letter of Request(학력조회 의뢰서)

Application Number	
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## Personal Statement (For International Applicants)

■ Applicant Information

Name		Birth Date	
High School			
Department/Major	Seoul Campus		

I certify that all information submitted in this form is my own work, factually true, and honestly presented. Thus, I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, should the information I have certified be false.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### To Yonsei University President

<p>⟨Important Notes⟩</p> <ol style="list-style-type: none"> <li>1. Applicants should include truthful and accurate information in this form. If the information is found to be false, plagiarized, or written by someone else, the applicant will be disqualified from the admission process regardless of evaluation result.</li> <li>2. We recommend a typed copy when completing this form. In case of handwriting, please write clearly in squared style with a black pen (pencils not allowed).</li> <li>3. Use only this official form when writing your personal statement. (The form can be downloaded and printed from Yonsei University's Office of International Undergraduate Admissions website)</li> <li>4. <b>Sections 1 and 2 must be written by all applicants, while section 3 is optional.</b></li> <li>5. The sections of this form must be answered according to the given prompts and should not exceed 2 pages length.</li> <li>6. Please staple or securely bind the pages in the upper left corner to make sure pages are not lost.</li> <li>7. This personal statement is considered strictly confidential and will be used only for admission review and personal counseling in the future.</li> </ol>
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Application Number	
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**1. Reason for Application**

- A. Explain your reason for applying to Yonsei University as well to the department/major of your interest.
- B. Write down what you think are the necessary abilities to become a successful international student in Yonsei University.
- C. Write down the efforts you've been doing to prepare and gain such abilities.

**2. Understanding and Adjusting to Korean Culture**

Describe in details about the cultural differences between the society you were brought up in and Korean society through real situations. Explain how you perceive these cultural differences as well as what kind of efforts you need to overcome them.

[Empty response area for Question 2]

**3. Extra (optional)**

- A. Freely describe any other relevant information in details that may help us learn more about you and that was not mentioned above.
- B. Describe your experiences (work, academic achievement, etc.) after high school graduation in details.

[Empty response area for Question 3]

# Letter of Recommendation

## ■ Note to Applicant

After completing the questions below, the applicant must submit this form to the recommender.

Applicant's Name:			Date of Birth:
_____	_____	_____	_____
Last/Family	First	Middle	mm/dd/yyyy
E-mail:			Phone:
Name & Address of High school:			
Applying for _____ Department			
I agree that this letter is confidential and remains to be undisclosed and thus voluntarily waive my right of access to any information contained within.			
_____			_____
Applicant's Signature			Applicant's Name(Print) Date(month/day/year)

## ■ Note to Recommender

Recommender's Name:	
E-mail:	Phone:
Institutional Affiliation:	Position:
How long have you known this applicant, and in what capacity?	
I certify that the information in this letter is accurate, complete and truthful. I also certify that I have kept any information in my recommendation confidential and I will not disclose it under any circumstances.	
_____	
Recommender's Signature Recommender's Name(Print) Date(month/day/year)	

Please seal and send this recommendation letter directly to the address below.

International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemoon-gu, Seoul 03722, Korea

Applicant name		Application number	
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1. Please assess the applicant's degree of the following qualities in comparison with other students you have previously taught or been acquainted with. The recommender has known the applicant for \_\_\_\_ years, and compared the applicant against the following group of students.  
 (If the recommender has not taught the applicant, please check the "Other" section and indicate the group of persons to which an applicant is compared for his or her evaluation.)

<input type="checkbox"/> All 12th grade high school students taught in your career	<input type="checkbox"/> All 12th grade students you are currently teaching	<input type="checkbox"/> All 12th grade students who applied to 4 year colleges	<input type="checkbox"/> Other ( )
--	---	---	------------------------------------

Compared to other students, how do you rate this student in terms of:

	N/A	Poor	Below average	Average	Good (Top 5-10%)	Excellent (Top 1-5%)	Exceptional (Within top 1%)
Classroom attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration for other students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect for teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extracurricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logical analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to attempt challenges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

※ If the applicant is especially outstanding in some aspect, please check or comment on it in the following article.

The applicant is evaluated to be best in \_\_\_\_ years of teaching experience.  
 Other( )

2. If there are any aspects of the applicant's academic ability (e.g. academic attitude, learning capacity, intellectual potential) or personality (e.g. community spirit, moral standards, values) that the evaluators should consider, please explain with specific examples. Please note any active and potential talents or characteristics that cannot be otherwise assessed through grades and other objective indicators.

Applicant name		Application number	
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3. If there are any aspects to the applicant's educational background (in upbringing, living conditions, regional characteristics etc.), that the evaluators should consider, please explain with specific examples.

4. How strongly do you recommend this student for Yonsei University:

with reservation	fairly strongly	strongly	my strongest recommendation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

※ If you have any reservations about the applicant's character, please explain on a separate sheet of paper.

※ This recommendation will be served **ONLY** for the purpose of admission process



G

Eligibility Classification

# Academic History Record Sheet

Application Number	
English Name	
Nationality	

**1. Records of elementary, middle and high school enrollment period by schools attended**

**Eligibility Classification**

G Foreign Applicants whose both parents are foreigners (including GLD)

School		Enrollment Period		Grade / Term																							
				Grade	1	2	3	4	5	6	7	8	9	10	11	12	13										
Name of School[School System (years)]	Country	City	Period	year& month	Term	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2		
								. . .~ . . .	yrs months																		
			. . .~ . . .	yrs months																							
			. . .~ . . .	yrs months																							
			. . .~ . . .	yrs months																							
			. . .~ . . .	yrs months																							
			. . .~ . . .	yrs months																							

① Fill in the form based on the enrollment certificate issued by the school ② Exclude kindergarten and college enrollment period

**2. Special Note**

※ If there are any special matters, such as double attendance of same grade, grade skipping, omission of grades for a particular semester, or leave of absence, the following table must be filled out.

Contents	Period	Grade/Term	Reason

The above contents are factually true and if any false entry is confirmed, I will accept the corresponding measures of the school, such as admission revocation even after admission.

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_ (Sign or Stamp) One of the Parents: \_\_\_\_\_ (Sign or Stamp)

2022.9.외국인

LETTER OF CONSENT(학력조회동의서)

수험번호



International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea

Tel: +82-2-2123-3225, Fax: +82-2-2123-8636

<http://iadmission.yonsei.ac.kr>

Release of Information Form

By making application for admission to Undergraduate Programs of Yonsei University, I hereby authorize administrator or other persons to confer with others to obtain and verify my credentials and qualifications as a provider.

I release from any and all liability all organizations or individuals who act in good faith and without malice to provide the above information.

I consent to the release by any person to other institutions of all information that may be relevant to an evaluation of my credentials and qualifications and hereby release any such person providing such information of any and all liability.

(YYYY). (MM). (DD).

Name(지원자 성명) : \_\_\_\_\_

Date of Birth(생년월일) : \_\_\_\_\_

Signature(지원자 서명) : \_\_\_\_\_

2022.9.외국인

LETTER OF REQUEST(학력조회외서)

수험번호



International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemoon-gu, Seoul 03722, Korea

Tel: +82-2-2123-3225, Fax: +82-2-2123-8636, E-mail: iadms@yonsei.ac.kr

<http://iadmission.yonsei.ac.kr>

※ '지원자 작성란' 만 기재하여 제출합니다.

Student's Education Record[지원자 작성란, Student's Section]

Student's Name	
Date of Birth (yyyy/mm/dd)	
Sex (Male, Female)	
Name of School(Campus)	
School Phone No.	
School Address	
Period of Enrollment yyyy/mm/dd ~ yyyy/mm/dd	
Date of Graduation <input type="checkbox"/> / Transfer <input type="checkbox"/>	

※ Attachments : Letter of Consent, High school transcript(s)

[해외학교(고교과정) 학적담당자 작성란, Verifier/Registrar's Section]

Kindly verify the above student information in the box below, and please return to International Undergraduate Admissions Team, Yonsei University[by air-mail / email attachment / fax, etc].

Verification	Tick <input checked="" type="checkbox"/> & Remark
1. Basic Information (Name, DOB, Sex, School Info.)	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ( )
2. Period of Enrollment	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ( )
3. Date of Graduation <input type="checkbox"/> /Transfer <input type="checkbox"/>	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ( )
4. Descriptions in Transcript(s) [For High School only]	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ( )
Certified by	
Name & Position :	
Signature :	
Affiliation :	
Tel :	
Fax :	
Email :	
Date :	
Comment :	

연세대학교 서울캠퍼스 국제처 국제입학팀  
03722 서울특별시 서대문구 연세로 50  
전화 (02)2123-3225 (입학안내)

International Undergraduate Admissions Team,  
Office of International Affairs, Yonsei University

50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea  
Telephone (82-2)2123-3225

<http://iadmission.yonsei.ac.kr>  
[iadms@yonsei.ac.kr](mailto:iadms@yonsei.ac.kr)